



WILLIAMS WINS BOARD MEETING AGENDA & MEETING NOTES

MEETING DATE: December 8, 2025

MEETING TIME: 2:30 pm

MEETING LOCATION: Williams Library & Google Meets

REQUESTED ATTENDEES

- | | |
|---|--|
| <input type="checkbox"/> Laura Limasa – Co-President | <input type="checkbox"/> Amy Kuoyang – Co VP of Fundraising |
| <input checked="" type="checkbox"/> Stacey Gingery – Co-President | <input checked="" type="checkbox"/> Edlyn Chang – Co VP of Fundraising |
| <input checked="" type="checkbox"/> Gina Pham – CFO | <input checked="" type="checkbox"/> Kelly Minister – Webmaster |
| <input checked="" type="checkbox"/> Andy Park – Treasurer | <input type="checkbox"/> Devin Blizzard – Principal |
| <input checked="" type="checkbox"/> Whitney Beaver – Secretary | <input type="checkbox"/> Jodi McCash – Upper Grade Teacher Rep |
| <input type="checkbox"/> Jenna Dobrenz – VP of Communications | <input checked="" type="checkbox"/> Katrina Alevizos – Lower Grade Teacher Rep |

AGENDA ITEMS

Welcome // Stacey

Call to Order: 2:37pm

- Thank you for your time, dedication and help!
 - We are a young board and appreciate everyone growing and learning together

Approval of Previous Minutes // Whitney

- Approved via email on November 24 and has been forwarded to Kelly to be posted on the WINS site

Principal Updates // Dr. Blizzard

- WINS have so many food related events (teacher luncheons/Heritage Day) and food costs have increased
 - Suggesting we increase budgets so there is food for everyone
 - Should we implement parent sign-ups for additional items (water, drinks, napkins, etc.)

Teacher Updates // Katrina and Jodi

- N/A

Community Updates // Stacey & Laura

- Completed/Ongoing Events
 - Teacher Luncheons
 - Jersey Mike's Sandwiches last month
 - El Pollo Loco burrito boxes delivered next Wednesday
 - Whitney to take over teacher luncheons moving forward
- Upcoming Events
 - Watch Party
 - Spongebob Square Pants Movie
 - Dec 19th at 2pm
 - 65% of tickets sold
 - Please invite your friends and spread the word
 - Science Fair
 - March 26
 - 4th and 5th graders only
 - Orientation (prefer in-person, but possibly remote)
 - Leland Robotics to be our reviewers
 - We are looking for a chair for next year

CFO & Treasurer Updates // Gina & Andy

- Current Financials
 - Opening Balance: \$584,571.51
 - Total Revenue: \$8,028.17
 - Total Expenses: \$14,275.80
 - Total Net (Profit/Loss): -\$6,247.63
 - Closing Balance: \$578,377.76

Fundraising Updates // Amy & Edlyn

- Sports Basement Promotion is live
 - Great for winter gifts/purchases
- Looking to do a restaurant activation before end of year
 - Maybe a lunch fundraiser after school on Dec 19th before movie party?

Communications Updates // Jenna & Kelly

- Newsletter Coverage
 - Mrs. Hensels is open to helping
- Corporate Sponsorship Coverage
 - Need to find a volunteer to make sure that whoever has paid has received what they are entitled to (Facebook posts, communication, etc.)
- Social Media Coverage
 - Facebook and Instagram posts (pre-approved campus fliers) will be overseen by Sharilyn Smyth

Corporate Sponsor Updates // Jenna

- N/A

Open Floor (10 minutes) // All

- N/A

Adjourn - End Time: 2:58pm

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