



WILLIAMS WINS BOARD MEETING AGENDA & MEETING NOTES

MEETING DATE: February 9, 2026

MEETING TIME: 2:30 pm

MEETING LOCATION: Williams Library & Google Meets

REQUESTED ATTENDEES

Laura Limasa – Co-President

Stacey Gingery – Co-President

Gina Pham – CFO

Andy Park – Treasurer

Whitney Beaver – Secretary

Jenna Dobrenz – VP of Communications

Amy Kuoyang – Co VP of Fundraising

Edlyn Chang – Co VP of Fundraising

Kelly Minister – Webmaster

Devin Blizzard – Principal

Jodi McCash – Upper Grade Teacher Rep

Katrina Alevizos – Lower Grade Teacher Rep

AGENDA ITEMS

Welcome // Stacey and Laura

Call to Order: 2:37pm

Approval of Previous Minutes // Whitney

- Approved via email on January 15th and posted on the WINS site January 23rd

Principal Updates // Dr. Blizzard

- Principal Coffee Q&A held February 3rd to discuss SOTC announcement.
- Commitment to protecting children from adult-focused discussions.
- Appreciation for respectful parent dialogue and submitted input.

Teacher Updates // Katrina and Jodi

- Student Council would like to purchase a bulletin board
 - Used to communicate meetings, dress up days, newsletter, etc.
 - Student Council is also requesting their own budget to be considered for next year's budget planning

Community Updates // Stacey & Laura

- Upcoming Events
 - Lunar New Year
 - Performance at Flag February 10

- Young Inventors Night
 - Postponed to Feb 24 due to SITC Meeting
- Science Fair and Orientation
 - March 24
- Community Engagement
 - WINS will cover funding for 5th grade field trip to Planetarium
 - WINS has approved funding for Chinese New Year community and education event
 - Legal Fees question
 - It does not explicitly say we cannot pay for legal fees (nor does it say we can)
 - Need to follow both SCO (SJUSD School Connected Organization), IRS Non-Profit Corporation Guidelines & WINS Bylaws
 - Laura/Stacey working on understanding what we can and cannot cover to support as much as possible, while staying compliant
 - WINS wants to support and should reflect the feelings and momentum of the parent community
 - We do not want to spend so much so that we cannot operate should we remain open (we need a 1.5 years worth reserve)
 - We will need to motion to vote on a new budget category
 - Heritage Day
 - May need to combine with the Carnival, etc.
 - Keep a flexible mindset this year

CFO & Treasurer Updates // Gina & Andy

- Current Financials as of 1/31
 - Opening Balance: \$ 427,796.53
 - Total Revenue: \$ 3,022.99
 - Total Expenses: \$ 5,940.60
 - Total Net (Profit/Loss): -\$2,917.61
 - Closing Balance: \$ 424,850.02

Fundraising Updates // Amy & Edlyn

- See's Candy Fundraiser completed

Communications Updates // Jenna & Kelly

- Jenna has been removed from her position (VP of Communications) effective immediately
 - She has not attended 5 consecutive meetings and has not communicated with the Board (therefore a vote does not need to occur)
- Marloes Hensels has been assisting with creating the newsletter currently

Corporate Sponsor Updates // Jenna

- N/A

Open Floor (10 minutes) // All

- Audit follow-up: Edlyn and Whitney to assist
- Joanne Bui honored by Project Cornerstone - congratulations!
- Alon Ioffe (3rd grade) - Future Chef finalist for his delicious Dijon Couscous dish

Adjourn - End Time: 3:28pm

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Offline Amendment

- February 12th Amy motioned to approve the use of up to \$50,000 for Administrative and Professional Services: Funds allocated for professional and administrative services in support of the organization's operations and mission
 - Laura seconded the motion
 - All in favor