



WILLIAMS WINS BOARD MEETING AGENDA

MEETING DATE: April 14, 2025

MEETING TIME: 2:30 pm

MEETING LOCATION: Williams Library & Zoom

REQUESTED ATTENDEES

[X] Laura Limasa- President

[X] Tanuja Podge– CFO

[X] Jenn Cressio - Secretary

[X] Devin Blizzard – Principal

[] Lynn Murtha – Lower Grade Teacher Rep

[X] Jodi McCash – Upper Grade Teacher Rep

[X] Rebecca Schilling – VP of Communications

[X] Stacey Gingery– VP of Fundraising

[] Tatiana Matviienko – CFO Advisor

[X] Kelly Minister- Webmaster

[X] Bharathi Shamanna – Treasurer

[X] Gina Pham – Financial Advisor

[] Jenna Dobrenz – Shadowing VP of Communications

AGENDA ITEMS

Welcome // Laura

Call to Order: 2:33pm

- **Welcome!**

Approval of Previous Minutes // Jenn

- **March minutes were approved and posted**

Principal Update // Dr. Blizzard

- **Working to ensure contractors get paid at end of school year**
- **Smaller school size next year**
- **Calling central station will send security officer from district to address unsafe behavior on campus (408) 278-6923**
- **Volunteers enjoyed the appreciation coffee & donuts**
- **Smart boards**
 - **District will maintain, WINS provided unit**
 - **3 need replacement**
 - **Add Smart Board budget**
 - **Consider technology change/inflation with budget**
- **Vote -**
 - **Laura - Motion to approve \$18,955.19 to cover cost of labor and boards this year**
 - **Rebecca - Second the motion**
- **Approved**

Teacher Updates // Lynn and Jodi

- **No updates**

Community Updates // Laura

- Science Fair - 3/13/25
 - **Awesome event, enjoyed children presenting their projects, great feedback over 35 projects**
- Spring Book Fair - 3/24/25-3/28/25
 - **Successful Book Fair - Thank you to all volunteers who made it happen**
- Math Club
 - **Upper and lower grade math club went well, parents and students want program to return**
 - **Will work with Monique to get dates on calendar**
- Yearbook Photos - 4/15
 - **Club photos 8:05**
 - **5th grade photo**
- Heritage Day - 4/25/25
 - **Ticket sales have begun, on campus sales Tuesday 4/15 & Wednesday 4/16**
- WINS Volunteer Coffee - 5/7/25
 - **Flyers to go out this week**
 - **Searching for volunteers to support roles**
 - **Teachers will send out flyer**
 - **Will put out in newsletter**
- WINS Volunteer Appreciation Event
 - **Campo Di Bocce booked for 5/24 6pm-9pm**
 - **Dinner & Bocce**
- EduKit Volunteer Needed
 - **Monique will work directly with the teachers to update list**
 - **Bharathi will work with EduKit**
- 2025-2026 Board Roles
 - **Co-President**
 - **Secretary**
 - **Treasurer**
 - **CFO**
 - **Co-VP of Fundraising**
- **Updated role descriptions have been sent out for review**
- May Meeting Plans
 - Approve 2025-2026 Budget
 - **Meeting to review budget for voting members**
 - Vote in New Board Members

CFO & Treasurer Updates // Tanuja, Tatiana, Bharathi, Gina

- Financials
 - **Opening Balance: \$567,850.01**
 - **Total Expenses: \$322,988.24**
 - **Total Revenue: \$256,840.89**
 - **Total Net/Profit Loss: \$66,147.35**
 - **Closing Balance: \$501,702.66**

Fundraising Updates // Stacey // Jennifer

- Parents Night Out & Silent Auction
 - Working out details with webmaster for “Buy it Now” on website
 - Approval to offer 2 “Principal for a Day” with Dr. Blizzard
- Amato Pizza Fundraising Day
 - Final Fundraising Night is 4/23
 - Communication will go out via WhatsApp chat

Communications Updates // Rebecca

- N/A

Corporate Sponsor Update // Jennifer

- Minor changes made to Corporate Sponsorship Packages
- New package added to ensure we are an option for all business owners

Open Floor (10 minutes) // All

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Adjourn - End Time: 3:32pm

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Votes Approved via Email