



WILLIAMS WINS BOARD MEETING AGENDA

MEETING DATE: January 13, 2025

MEETING TIME: 2:35 pm

MEETING LOCATION: Williams Library & Zoom

REQUESTED ATTENDEES

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|---|--|
| [X] Laura Limasa- President | [X] Rebecca Schilling – VP of Communications |
| [X] Tanuja Podge– CFO | [X] Stacey Gingery– VP of Fundraising |
| [X] Jenn Cressio - Secretary | [X] Tatiana Matvienko – CFO Advisor |
| [X] Devin Blizzard – Principal | [] Kelly Minister- Webmaster |
| [] Lynn Murtha – Lower Grade Teacher Rep | [X] Bharathi Shamanna – Treasurer |
| [X] Jodi McCash – Upper Grade Teacher Rep | [X] Gina Pham – Financial Advisor |
| | [X] Jenna Dobrenz – Shadowing Secretary |

AGENDA ITEMS

Welcome // Laura

Call to Order: Welcome Tanuja

Approval of Previous Minutes // Jenn

- Minutes from December meeting were approved and posted

Principal Update // Dr. Blizzard

- Williams will not be hosting any activities this summer
- New roof - no more leaks!
- New paint - Blues & Whites
- Blacktop re-done
- Updating security systems soon
- May 6th - 5th graders go to Science camp

Teacher Updates // Lynn and Jodi

- Jodi
 - No updates

Community Updates // Laura

- Young Inventors Night
 - The date will be Tuesday February 11, 2025 from 4.00pm-6.00pm
 - 1st, 2nd, 3rd graders can participate
 - Registration needs to be added (registration is free but required)
 - Registration deadline will be January 26th, 2025
 - Marketing will go out soon
- Science Fair
 - Parent Info Night - January 23rd, 2025 at 6:00pm

- Amatos Pizza Nights
 - Two more this year
 - January 31st? Or into February - TBD
 - April 23rd

Budget Requests // Laura

- **Project Cornerstone:**
 - **Original Budget: \$2,000**
 - **Additional Budget Requested: \$3,000**
 - **Classroom Budgets: \$2,300 to provide each classroom with a \$100 starting budget. This will allow volunteers to purchase additional materials outside of the bulk buys and give them more flexibility with their lessons.**
 - **YMCA Required Fundraiser: \$500 to support the required fundraiser that helps sustain the Cornerstone Program. If we can secure volunteers for a one-off fundraiser, the funds will cover related expenses. If a fundraiser doesn't happen, these funds will be donated directly to the cause.**
 - **New Books Needed: \$200 to purchase 15 new books not covered in the original \$2,000 budget, which we discovered needed to be replaced earlier this school year.**
 - **Laura motions to vote increasing Project Cornerstone budget by \$3,000**
 - **Rebecca seconds**
 - **PASSES**
- **Heritage Day**
 - **Additional Budget Request: Additional \$1,500**
 - **Table this vote to regroup with Leads to ensure we are all on the same starting page**

CFO & Treasurer Updates // Tatiana, Bharathi, Gina

- **The dates: July 01, 2024 - January 13, 2025**
 - **Opening balance: \$567,850.01**
 - **Total Revenue: \$248,074.08**
 - **Total Expenses: \$303,555.27**
 - **Total Net Profit/Loss: -\$55,481.19**
 - **Closing Balance: \$512,368.82**
- **Welcome back Tanuja**
- **Reimbursement Process Comms**
 - **Sending tip sheets out to all who use reimbursements**
- **SCO Audit**
 - **Stacey, Gina, Rebecca & Tatiana**
 - **Forms to be submitted in March 15th**
- **Tax Filing**
 - **Preparations begin in Feb.**
 - **Once prepared, will send out to board**
 - **10-99 Forms for all corporations**

Fundraising Updates // Stacey

- **Movie Night**
 - **Jan 31st - Dogman at Oakridge 4pm**
 - **Working with Webmaster for ticket sales**
 - **Online auction platform should be secured this week**
 - **Looking for donations**
 - **Rebecca to put an update in a Newsletter**

Communications Updates // Rebecca

- **No direct updates**
- **How can we help Student Counsel with their outreach?**
 - **Jodi will send note to Student Counsel**

Webmaster Updates // Kelly

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CIP Updates // Jenn

- **TK/ Kinder Bench Area Complete**
 - **Project is complete on budget. Thank you to everyone who made this possible!**
 - **This is a much safer and more streamlined look for these areas.**
 - **Thank you to Rebecca who put out update in Newsletter**

Open Floor (10 minutes) // All

- **Baseball banner - follow up with Dr. Blizzard**
- **School wide Black History Month beginning Feb.**
 - **Laura will reach out to lead to see if there are any comms needed**
- **Check on WINS banner off of TK/K playground**

Adjourn - 3:32pm

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Votes Approved via Email

N/A