



# WILLIAMS WINS BOARD MEETING AGENDA & MEETING NOTES

**MEETING DATE:** November 17, 2025

**MEETING TIME:** 2:30 pm

**MEETING LOCATION:** Williams Library & Google Meets

## **REQUESTED ATTENDEES**

- |   |  |
|---|--|
| <input type="checkbox"/> Laura Limasa – Co-President              | <input checked="" type="checkbox"/> Amy Kuoyang – Co VP of Fundraising         |
| <input checked="" type="checkbox"/> Stacey Gingery – Co-President | <input checked="" type="checkbox"/> Edlyn Chang – Co VP of Fundraising         |
| <input checked="" type="checkbox"/> Gina Pham – CFO               | <input type="checkbox"/> Kelly Minister – Webmaster                            |
| <input type="checkbox"/> Andy Park – Treasurer                    | <input checked="" type="checkbox"/> Devin Blizzard – Principal                 |
| <input checked="" type="checkbox"/> Whitney Beaver – Secretary    | <input checked="" type="checkbox"/> Jodi McCash – Upper Grade Teacher Rep      |
| <input type="checkbox"/> Jenna Dobrenz – VP of Communications     | <input checked="" type="checkbox"/> Katrina Alevizos – Lower Grade Teacher Rep |

## **AGENDA ITEMS**

**Welcome //** Stacey

**Call to Order:**

- 2:34pm

**Approval of Previous Minutes //** Whitney

- Approved via email on October 16 and has been posted on the WINS site

**Principal Updates //** Dr. Blizzard

- Bought an eclectic leaf blower for Carlos (janitor)
  - Quieter/lighter than SJUSD provided gas one
  - Can clean during school instruction now
- Schools of Tomorrow initiatives will take place soon (consulting committee of teachers/parents/etc. to help us decide what an ideal school looks like)
  - Measure R Bond - helps to decide how it will be spent

**Teacher Updates //** Katrina and Jodi

- N/A

**Community Updates //** Stacey

- Completed/Ongoing Events
  - Yearbook Sales

- 277 - orders sold (450 - estimated orders)
  - Next round of purchasing announcement after Thanksgiving
  - 12/5 Deadline to submit Cover Art Contest entries
  - 1/1 Update Website with increased pricing & updated copy
- Walk-A-Thon 10/17
  - Total income of \$20,858.93 - Total expenses of \$13,442.48 = Profit of \$7,415.52
  - Need to double check calendar next year to make sure it doesn't overlap with middle/high school events (prom/school dances) - due to decreased volunteer numbers
- Upcoming Events
  - 5th Grade Tie Dye Event
    - 5th graders tie-dying their spirit shirts this week
      - WINS sponsored
  - Watch Party
    - Opening day of Spongebob - Dec 19 @ 2pm (early 12pm dismissal)
    - Sales opened 6 days ago
      - 1/3rd of available tickets sold so far
  - Teacher Appreciation Luncheons
    - WINS will provide staff lunch or treats once a month
      - Next lunch: November 20th
    - Need volunteers to rotate ordering/ replenishing plates and utensils to be stored in the break room
  - Global Education Program
    - Camille Rodgers leading Global Education Program (formerly Black History Month) kicked off last week
    - New comprehensive program that will be utilized year round. Gives students so much more depth to the curriculum by including other countries that relate to specific customs from around the world
      - Children will learn "Intro to Africa" Geography/ Landscape/ Climate/ Demographics/ Culture/ Customs
        - Budgeted/funded by WINS

#### **CFO & Treasurer Updates // Gina & Andy**

- Monthly Financials (as of Oct 31)
  - Opening Balance: \$564,222.66
  - Total Revenue: \$46,188.03
  - Total Expenses: \$25,936.55
  - Total Net Profit/Loss: \$20,251.48
  - Closing Balance: \$584,571.51

- Student Count Update
  - Individual WINS classroom budgets will be based on the principal's classroom caps and will not be adjusted throughout the year
- Reimbursement
  - Teachers and the community should submit reimbursements as soon as possible (preferably via Zelle)
    - Consolidate reimbursement form for 1 reimbursement from treasurer

**Fundraising Updates // Amy & Edlyn**

- Sports Basement promotion for Williams families in December
- Planning a restaurant/food shopping fundraising activation also

**Communications Updates // Jenna & Kelly**

- N/A

**Corporate Sponsor Updates // Jenna**

- N/A

**Open Floor (10 minutes) // All**

- Open SCO Audit
  - Amy, Edlyn and Whitney - 3 people need to be on the audit committee that don't have access to financials
    - Need to compare folders that Gina will prepare

**Adjourn - End Time: 2:53pm**

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